

Ethel Everhard Memorial Library Board of Trustees

January 8, 2018, 6:45 pm

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:45pm.

Roll: Trustees: Karen Robotka, Bruce Dethlefsen, LeeAnn Kittleson and Library Director, Aaron Raschke in attendance; Mary Bergs and Nancy Nelson absent.

Agenda: Dethlefsen moved to approve the agenda for the January 8, 2018 board meeting. Robotka seconded. MC — 3 yes, 0 no

Minutes: Dethlefsen moved to approve the minutes from the November 13, 2017 board meeting. Kittleson seconded. MC— 3 yes, 0 no

Public Comments: None.

Reports:

Financial Report:

1. Robotka moved to approve the payment of Monthly Bills for December & January. Dethlefsen seconded. MC— 3 yes, 0 no
Roll Call Vote: Dethlefsen – yes; Robotka – yes; Kittleson – yes.
2. Income and Expense reports presented and discussed.

Director's Report

1. Monthly Statistics for September: Circulation – 3438; eCirculation – n/a; Patrons —1756; New Cards – 4; Computer Hours - 228; Computer Users – 251; Wireless Devices – 272; Wireless Sessions – 1284; Website Visits – 1181; Website Pageviews – 1931.
2. Annual Statistics were presented. There was less circulation, patron visits, and computer users in 2017 compared to 2016. There was more eCirculation, new cards, wireless device uses, and website visits in 2017 compared to 2016.
3. Library calendar for January was presented and discussed.

Friends Report

1. The Friends of the Library are meeting on January 23rd at 1pm to discuss planning for the upcoming Book & Bake Sale, February 8-10.

New Business:

1. The library is in the process of hiring a new library assistant. Several qualified candidates applied, and interviews will be held this week.
2. The Material Selection Policy was reviewed. Suggestions for changes were discussed and a draft of an amended policy will be presented to the board at the next board meeting.

Adjourn:

Robotka made a motion made to adjourn. Kittleson seconded. MC — 3 yes, 0 no

Next meeting will be held February 12, 2018

Minutes recorded by Aaron Raschke